

## Vehicle Licence Application Form

**TOWN POLICE CLAUSES ACT 1847  
LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976**

**PLEASE ENSURE YOU READ AND UNDERSTAND EACH SECTION OF THIS FORM  
THE FORM MUST BE COMPLETED IN FULL BEFORE IT WILL BE ACCEPTED.  
INCOMPLETE FORMS WILL BE REJECTED**

1. APPLICATION TYPE	
<p style="text-align: center;"><b>New</b></p> <p><i>All new vehicles must be no more than 5 years of age from first registration.</i></p>	<p><b>Private Hire</b> <input type="checkbox"/></p> <p><b>Hackney Carriage</b> <input type="checkbox"/></p>
<p style="text-align: center;"><b>Renewal</b></p> <p><i>Applications submitted after the expiry date will be treated as a new application</i></p>	<p><b>Private Hire</b> <input type="checkbox"/> <b>Hackney Carriage</b> <input type="checkbox"/></p> <p><b>Vehicle Plate Number:</b></p> <p><b>Expiry Date:</b> ____/____/____</p>
2. VEHICLE DETAILS	
Vehicle Make:	Vehicle Model:
Registration Number:	Exterior Colour:
Passenger Seats:	Date of First Registration:
Body Type (Saloon):	Wheelchair Accessible: Yes <input type="checkbox"/> No <input type="checkbox"/>
Fuel Type:	Cubic Capacity:
Make of Taxi Meter:	Model of taxi Meter:
3. NAME OF PROPRIETOR (OWNER)	
<p>Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state) _____</p> <p>Forenames: _____ Surname: _____</p> <p>Address: _____</p> <p>Post Code: _____</p>	

<b>3a. CONTACT DETAILS (Please provide an email address as this is the main contact method for the Licensing Team)</b>
<p><b>Email Address:</b> _____</p> <p><b>Home Telephone Number:</b> _____</p> <p><b>Mobile Telephone Number:</b> _____</p>
<b>4. ANY OTHER INTERESTED PARTY</b>
<p><i>Please specify all persons who are concerned with keeping or letting of the vehicle. (Please use additional paper if needed)</i></p> <p><b>Name:</b> _____</p> <p><b>Address:</b> _____ _____</p> <p style="text-align: right;">Post Code: _____</p>
<b>5. INTENDED USE OF THE VEHICLE (Hackney Carriage Applications Only)</b>
<p><i>Please answer the following questions relating to the intended use of this Hackney Carriage vehicle.</i></p> <p>Do you intend to use this vehicle to <b>ply for hire</b> within Huntingdonshire District?</p> <p><b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/> (If YES please move to section 6)</p> <p>Do you intend to use this vehicle for <b>pre-booked</b> work, <b>outside</b> of Huntingdonshire District boundary?</p> <p><b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/> (If YES please ensure section 6 below is completed by the Private Hire Operator)</p>
<b>6. DETAILS OF OPERATOR ( this section must be completed by the Private Hire Operator)</b>
<p>I confirm that person(s) named in Sections 3 and 4 have an agreement/contract with me to operate the vehicle stated in Section 2 under my Private Hires Operator's Licence.</p> <p><b>Name of Operator/Business Name:</b> _____</p> <p><b>Signature of Operator:</b> _____</p> <p><b>Date:</b> ___/___/___</p> <p><b>Operating Address:</b> _____</p> <p style="text-align: right;"><b>Post Code:</b> _____</p>

**7. RIGHT TO WORK IN THE UK (the person named in section 3 above to answer this question)**

Do you have the right to work in the UK? YES  NO

Do you have any restrictions or time limits on your eligibility? YES  NO   
(If answering YES please give details below)

**8. APPLICANTS DECLARATIONS AND SIGNATURE**

1. I understand that any licence issued will be subject to the provisions of:
  - a. the Town Police Clauses Act 1847
  - b. the Local Government (Miscellaneous Provisions) Act 1976
  - c. the Council's licence Conditions and Policy
2. I accept that any licence issued to me will remain the property of Huntingdonshire District belong to the Council, and if lost or damaged, I will be liable for the cost of replacement.
3. I understand that any criminal convictions, civil convictions and/or endorsements or cautions must be notified to the Licensing Officer within 7 days of date of conviction.
4. I understand that any changes to any information detailed in this application must be notified in writing to the Licensing Officer within 7 days of the change.
5. I understand that it is an offence under the terms of the Local Government (Miscellaneous Provisions) Act 1976, Section 57(3) to knowingly or recklessly make a false statement or to omit any information required in this form. A person is to be treated as making a false statement if they produce, furnish, sign or otherwise makes use of a document that contains a false statement. To do so could result in prosecution and a fine of an un limited amount.

**By signing below you confirm that you have read and agree to the statements above.**

Signed By Owner \_\_\_\_\_ Date: / /

Signed By Other Interested Party \_\_\_\_\_ Date: / /

**Privacy Notice**

**All personal information that you provide us is managed in accordance with our Privacy Policy. Please visit the Privacy Notice for Community - Regulation and Enforcement on our website where you can find out information about how we handle your information and your rights of access**