

Knowledge Test Application Form

THIS FORM MUST BE FULLY COMPLETED AND SUBMITTED TO THE LICENSING TEAM WITH THE RELEVANT PAYMENT

PLEASE READ THIS IMPORTANT INFORMATION BEFORE COMPLETING THIS FORM

Completing the knowledge test alone **does not** authorise you to drive a Hackney Carriage and/or Private Hire vehicle. This is only part of the application process.

Make sure you have read the **Policy and Conditions** and the **Conditions Specific to Hackney Carriage and Private Hire Drivers** relating to taxi and private hire licenses.

We will confirm your appointment by email only. You must bring photographic identification with you to the test (passport and driving licence).

The fee for the Knowledge test is currently: £60 for Dual Driver and £50 for Private Hire

Test session appointments

Once you have paid the fee and your application has been accepted you will be notified of the next available test session date and time.

If you cannot attend the first offered session, a maximum of 2 further session dates will be offered. If neither of these dates are accepted, your application form and fee will be returned.

Cancellations, no shows, and late arrivals.

If you cannot attend your agreed session, you must notify us in writing/an email no later than 24 hours before the session time. You will be offered a full refund or to rebook next available date.

Cancellations made less than 24 hours before the session time, the fee will not be refunded, and your application will be rejected.

If you arrive more than 10 minutes late for your session you will not be permitted to take the test. We cannot allow late arrivals to disrupt other candidates. The fee will not be refunded, and your application will be rejected.

If you do not show up for your session, without notifying us in advance, the fee will not be refunded, and your application will be rejected.

1. Application Type

- Dual Driver Knowledge Test
 Private Hire Knowledge Test

2. Applicant Details

Title: Mr Mrs Miss Ms Other (please state): _____

Forenames: _____

Surname: _____

Date of Birth: / /

Current address:

Post Code:

2. Contact Details - (You must provide an email address as this is the main contact method for the Licensing Team)

Email Address:

Telephone number:

3. Further Applicant Details - (You must have held a full UK or EEA driving licence for at least 12 months)

DVLA Driving Licence Number: _____
(found at number 5. on your driving licence card)

National Insurance Number: _____

4. Who do you intend to drive for?

Operator Trading Name: _____

5. DECLARATIONS

I understand that any particulars entered on this form are true and correct to the best of my knowledge.

I confirm that I have read and understood the Huntingdonshire District Council licensing policy and Relevance of convictions for hackney Carriage and Private Hire applicants.

The personal information that you give us will also be used in a confidential manner to help us monitor our processes.

I understand that it is an offence under the terms of the Local Government (Miscellaneous Provisions) Act 1976, Section 57(3) to knowingly or recklessly make a false statement or to omit any information required in this form. A person is to be treated as making a false statement if they produce, furnish, sign or otherwise makes use of a document that contains a false statement. To do so could result in prosecution and a fine of an unlimited amount.

We may also use the information if there is a complaint or legal challenge relevant to this process. We may check the information collected. We may also use or pass to certain third parties information to prevent or detect crime, to protect public funds, or in other ways as permitted by law.

By signing below you confirm that you have read and agree to the statements above.

Signed _____

Date: / /

Privacy Notice

All personal information that you provide us is managed in accordance with our Privacy Policy. Please visit the Privacy Notice for Community - Regulation and Enforcement on our website where you can find out information about how we handle your information and your rights of access